

UNCLASSIFIED		CONFIDENTIAL		SECRET	
CENTRAL INTELLIGENCE AGENCY					
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS		DATE	INITIALS	
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ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
<p>Remarks: There is attached a draft of a proposed agreement for the printing of the FBIS daily reports. Also attached is a copy of the previous agreement. Please note that we have omitted the last two items in the previous agreement. If you are still printing this material and if it has any effect on the printing of the FBIS daily reports, please indicate language which should be included in the agreement.</p> <p>For your information the maximum number of signatures which we have printed since the conversion of these reports to offset is 85. The average number of signatures printed since that time is 80. (This is exclusive of covers.) Therefore the maximum number of pages indicated in this agreement (340) should not be too much.</p>					
FRO		DER		STAT	
C/PSD/OL				DATE	
				10-2-64	
UNCLASSIFIED		CONFIDENTIAL		SECRET	

AGREEMENT BETWEEN FOREIGN BROADCAST INFORMATION DIVISION
AND PRINTING SERVICES DIVISION FOR PRODUCTION OF FBID
EDITORIAL BRANCH PUBLICATIONS

1. General

- a. The following arrangements are agreed to in order to insure rapid and efficient production and distribution of FBID Editorial Branch publications without overtaxing Printing Services Division facilities.
- b. This agreement supersedes all previous agreements and memoranda relative to the production of FBID Editorial Branch reports and publications.

2. Daily Reports

- a. Offset masters will be delivered by FBID to the PSD printing hours plant no later than 1600/each day.
- b. The offset masters will be printed by PSD during the evening shift and delivered to consumers at the earliest practicable hour the following morning.
- c. The total number of printed pages of the five daily reports shall not exceed 340, including contents pages but excluding covers. (This total includes the White book.) No book shall exceed 96 pages including covers.
- d. The number of copies printed of each book shall not exceed:
 - (1) Far East, 775
 - (2) Latin America, ~~518~~ 550
 - (3) USSR & East ~~xx~~ Europe, 825
 - (4) Middle East, Africa, & West Europe, 675
 - (5) Foreign Radio Broadcast (White Book), ~~718~~ 725

In the event it becomes necessary to increase the number of

copies of any report beyond that indicated above, the number of pages of the book so increased shall be reduced by four for each 10 percent increase in number of copies.

- e. In exceptional circumstances, dictated by major international developments, the total number of pages may exceed 340 and run to 360. In such cases ad hoc arrangements for printing will be made between FBID and PSD at the beginning of the working day.

3. When it is necessary to print a ^{on a World Reaction Report} Supplement along with the Daily Reports, the number of pages of the ^{on World Reaction Report} Supplement is included in the ^{to be} maximum number of pages mentioned in paragraph 2c and e above.

Chief, FBID

Date

Chief, PSD/OL

Date

**AGREEMENT BETWEEN FOREIGN BROADCAST INFORMATION DIVISION
AND PRINTING SERVICES DIVISION FOR PRODUCTION OF FBI
EDITORIAL BRANCH PUBLICATIONS**

1. General

- a. The following arrangements are agreed to in order to insure rapid and efficient production and distribution of FBI Editorial Branch publications without overtaxing Printing Services Division facilities.
- b. This agreement supersedes all previous agreements and memoranda relative to the production of FBI Editorial Branch reports and publications.

2. Daily Report

- a. Stencils will be picked up at FBI headquarters at 1500 hours and delivered to the FBI printing plant by 1700 hours.
- b. Stencils will be processed by PSD during the evening shift and delivered to consumers at the earliest practicable hour the following morning.
- c. Except by special arrangement, the total number of stencils will not exceed 375, including cover and index pages (which usually total 20 pages). When the total number of stencils exceeds 350, FBI will notify PSD of that fact, and approximately 50 stencils in sequence will be delivered to PSD by 1500 hours to permit an earlier start in processing, if desired by PSD.
- d. Stencils of cover and index pages will be delivered to PSD by 1330 hours.
- e. In exceptional circumstances, dictated by major international developments, the total number of stencils may exceed 375 and run to 400. In such cases ad hoc arrangements for printing will be made between FBI and PSD at the beginning of the working day.
- f. In view of the special additional distribution of the White (unclassified) Daily Report, the total number of stencils for that publication will not exceed 150.

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3. Daily Report Supplements

Supplements are processed along with the Daily Report when required. The number of stenilla is included in the totals mentioned in paragraphs 2 c and 2 e above.

4. World Reaction Reports

World Reaction Reports, prepared in connection with special news events, will generally not exceed 20 pages. Prior arrangements will be made with FSD and stenilla will be delivered to FSD by 1700 hours.

5. Economic Abstracts

A maximum of 500 multilith sets of economic abstracts (2 per set) will be delivered to FSD each week. These will be produced within one week and distributed by FSD within 10 days of receipt.

offer plate

[Redacted Signature]

Chief, FSD

18 Nov 1957

Date

STAT

[Redacted Signature]

Chief, FSD

21 Nov. 57

Date

STAT